

Be “C.L.E.A.R.”

Communication (Active Listening)

- *Actively engaging with what others are saying by giving full attention, asking clarifying questions, and reflecting what is heard.*
- ✓ *Ensures all team members feel heard and understood, reducing miscommunication, and fostering a supportive team environment.*

Leadership (Clear Roles and Responsibilities)

- *Defining and communicating each team member's role and responsibilities clearly.*
- ✓ *Helps avoid overlap, ensures accountability, and allows team members to focus on their specific tasks, enhancing overall efficiency and reducing conflicts.*

Engagement (Regular Check-ins)

- *Scheduling regular meetings or check-ins to discuss progress, address issues, and realign goals.*
- ✓ *Maintains open communication, catches problems early, and keeps the team aligned and focused on project objectives.*

Adaptation (Conflict Resolution Protocols)

- *Establishing clear protocols for addressing and resolving conflicts.*
- ✓ *Includes steps like identifying the issue, discussing it openly, and finding a mutually acceptable solution. Having a set process helps manage conflicts constructively and ensures they don't derail the project.*

Respect (Building Trust and Respect)

- *Fostering an environment of trust and mutual respect through transparent communication, reliability, and recognizing contributions.*
- ✓ *Trust and respect are the foundation of effective collaboration. When team members trust each other, they are more willing to share ideas, take risks, and support one another, leading to a more cohesive and productive team.*

C.L.E.A.R. serves as an easy-to-remember acronym that encapsulates the key strategies for keeping Social Politics at bay and working toward the goal of the mission.